

Superior Court of Washington, County of _____

In re:

Petitioner/s (*person/s who started this case*):

And Respondent/s (*other party/parties*):

No. _____

Proof of Service by Mail
(AFML)

Proof of Service by Mail

Warning! Use this form **only** if the court has signed an Order to Allow Service by Mail for documents that otherwise must be personally served. Use the Proof of Mailing or Hand Delivery form (FL All Family 112) to show service of documents that do **not** have to be personally served.

Server declares:

1. My name is: _____. I am **not** a party to this case.
I am 18 or older.
2. **Service by mail allowed** (*Check one*):
 - ☐ The court signed an order on (*date*): _____ that allows me to serve the documents listed in section 4 below by mail.
 - ☐ I served a *Summons and Petition to Modify Child Support Order* to change a *Child Support Order* that was signed by a Washington State Court. (*The law allows these documents to be served by return receipt mail without a court order. RCW 26.09.175(2)(a).*)
 - ☐ I served a *Notice of Intent to Move with Children (Relocation)*. (*The law allows this Notice to be served by return receipt mail without a court order. RCW 26.09.440.*)
 - ☐ I served an *Objection about Moving with Children and Petition about Changing a Parenting/Custody Order (Relocation)*. (*The law allows this Objection to be served by return receipt mail without a court order. RCW 26.09.480.*)
3. On (*date*): _____, I personally mailed **two copies** of the documents listed below to (*name*): _____ at each address listed below. I mailed one copy by regular, prepaid first class mail. I mailed the other copy by certified mail with return receipt requested. The return receipt is taped below.

(Check all that apply):

☐ Last known mailing address:

street number or P.O. box city state zip

☐ Other appropriate address approved by the court:

Addressed to them: ☐ directly ☐ in care of (name): _____
at:

street number or P.O. box city state zip

4. List all documents you served (check all that apply):

(The most common documents are listed below. Check only those documents that were served. Use the "Other" boxes to write in the title of each document you served that is not already listed.)

<input type="checkbox"/> Petition to/for _____	<input type="checkbox"/> Notice of Hearing _____
<input type="checkbox"/> Summons (Attach a copy.)	<input type="checkbox"/> Motion for Temporary Family Law Order <input type="checkbox"/> and Restraining Order
<input type="checkbox"/> Order Setting Case Schedule	<input type="checkbox"/> Proposed Temporary Family Law Order
<input type="checkbox"/> Notice Re Military Dependent	<input type="checkbox"/> Motion for Immediate Restraining Order (Ex Parte)
<input type="checkbox"/> Proposed Parenting Plan	<input type="checkbox"/> Immediate Restraining Order (Ex Parte) and Hearing Notice
<input type="checkbox"/> Proposed Child Support Order	<input type="checkbox"/> Restraining Order
<input type="checkbox"/> Proposed Child Support Worksheets	<input type="checkbox"/> Motion for Contempt Hearing
<input type="checkbox"/> Sealed Financial Documents	<input type="checkbox"/> Order to Go to Court for Contempt Hearing
<input type="checkbox"/> Financial Declaration	<input type="checkbox"/> Notice of Intent to Move with Children (Relocation)
<input type="checkbox"/> Declaration of: _____	<input type="checkbox"/> Objection about Moving with Children and Petition about Changing a Parenting/ Custody Order (Relocation)
<input type="checkbox"/> Declaration of: _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Declaration of: _____	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Declaration of: _____	<input type="checkbox"/> Other: _____

5. Other information (if any): _____

I declare under penalty of perjury under the laws of the state of Washington that the statements on this form are true.

Signed at (*city and state*): _____ Date: _____



Signature of server

Print or type name of server

To the party having these documents served:

- File the original *Proof of Service by Mail* with the court clerk.
- If you served a *Restraining Order* signed by the court, you must also give a copy of this *Proof of Service by Mail* and a *Law Enforcement Information Sheet* to law enforcement.

Tape return receipt below: